

CENTER FOR DISABILITY SERVICES

AGENCY HANDBOOK, CONSUMER EDITION



WESTERN MICHIGAN UNIVERSITY

College of Health and Human Services

Center for Disability Services
and Adult Wellness Programs



CENTER FOR DISABILITY SERVICES

MISSION:

Our mission is to help people, who because of age, illness or disability, need assistance to live life fully. Through our community living, case management, skill building and adult wellness programs, our goal is to support a person's intellectual and physical functioning and independence by minimizing the negative impact of age or disability on their life, and assisting them to remain living at home and participating in their community.

Connection to Western Michigan University

In the late 1970's, Western Michigan University joined discussions with the mental health community and the Greater Kalamazoo United Way in an attempt to respond to a state mandate to care for people with disabilities in community settings rather than in institutions. Believing that education cannot be separated from real life, WMU saw the joint sponsorship of a community agency to serve those with disabilities as ideal for integrating education, services, and research for the university to be a contributing participant in its own community. Today, WMU Center for Disability Services provides individuals with many service options that include individual and group skill building through community inclusion activities, community living services, case management, supported living services, and senior day services.

Accreditation

WMU/CDS is fully accredited by the Commission on Accreditation of Rehabilitation Facilities in the areas of Community Support Services and Outpatient Medical Rehabilitation.



Affiliations and Funding

- Integrated Services of Kalamazoo (ISK)
- Berrien County
- Saginaw County
- St. Joseph County
- Summit Pointe



WESTERN MICHIGAN UNIVERSITY
College of Health and Human Services
Center for Disability Services
and Adult Wellness Programs

ADVISORY BOARD

CDS is governed by an Advisory Board. There are nine members of the advisory board representing individuals receiving service, the University, and the community.

Board members

Dr. Jonathon Baker

Chairperson
Chair, Department of Psychology

Dr. Diane Anderson

Vice President for Student Affairs

Trevor Block

Chief Development Officer, College of
Health and Human Services

Deanna Bush

Coordinator of Clinical Experiences-
Music Therapy

Dr. Betty Dennis

Director, Office of Diversity, Equity, and
Inclusion
Faculty Specialist II

Cindy Green

Assistant Superintendent of Student
Services
Director of Special Education

Sharon Hunt

Family Representative

Dr. Yvonne Jackson

Professor, Physical Therapy

Joel Krauss

Marketing Manager, College of Health and
Human Services

STAFF TRAINING REQUIRED

- Recipient Rights
- HIPPA
- Cultural Diversity
- Corporate Compliance
- Universal Precautions
- Environmental health and safety
- CPR & First Aid
- Person-Centered Planning
- Dispensing of Medication
- Limited English Proficiency



OUR SERVICES

WMU Center for Disability Services provides a safe and supportive environment, personal care and positive behavioral support.

Community Connections - Skill Building

Community Connections - Skill Building provides participants day programming with opportunities to be productive, contributing members of the community while ensuring people have a sense of belonging in their community. We offer participants volunteer opportunities and a chance to create and sell artwork during the art program. Participants have access to WMU resources such as Music Therapy, Occupational Therapy, Physical Therapy, Speech Therapy, volunteering, swimming/exercise at the WMU Recreation Center.

Community Living Services

Our qualified and caring residential support staff provide support and training for up to 24 hours per day. Supervisors with over 20 years of experience in the disability field are specially trained to provide training and assistance in several areas. CDS strives to assist individuals with creating a home environment with the assistance of support staff to make independent living a reality.

Case Management

Case managers work with individuals and their families to plan various types of health and social care services. Individuals served are assisted in gaining access to needed services, financial assistance, housing, employment, education, social services and other services and supports identified through the person centered planning process.

WMU Senior Day Services

Western Michigan University Senior Day Services is an adult day program designed to serve individuals who are diagnosed with Alzheimer's disease or other forms of dementia and individuals with cognitive or functional impairments that need special assistance or supervision during the day.

We offer organized daily activities in a community setting. Our approach to adult day programming is a combination of social interaction and rehabilitative activities that encourage using the individuals' strengths to improve health. Our safe and supportive environment provides ongoing learning and positive growth experiences for older adults and seniors. We strive to give families an affordable alternative to in-home aide services. We care for those who:

- Have Alzheimer's Disease and other forms of dementia
- Have physical, cognitive or psychiatric impairments and are aging
- Are veterans
- Are looking for social interaction or physical or cognitive stimulation

Service Locations

Community Connections and Community Living Services

Ernest Wilbur Building located on WMU's
east campus



Case Management

1000 Oakland Drive, Kalamazoo MI 49008



Adult Wellness Programs

110 Cork St. Kalamazoo, MI 49001



WESTERN MICHIGAN UNIVERSITY
College of Health and Human Services
Center for Disability Services
and Adult Wellness Programs



ACCESS TO SERVICES

Contact our administrative office at (269) 387-7414

Service Conditions

- Have a disability
- Have funding
- Ready to Participate



Intake

- Visit before enrolling and take a tour
- Fill out forms
- Don't attend services if you're sick
- Communicate with us!



Satisfaction survey

- Measuring Satisfaction - We need to know your opinions about CDS - we value your feedback. Surveys are sent out yearly.



Planning your Services

You, your family, and your friends will all be involved in planning your services.



CONTACTING CDS



HIPAA – Call Dr. Andrea Perez
Director, HIPAA Advisor
Office: (269) 387-7027
andrea.perez@wmich.edu



Recipient Rights - Marti Haug
Recipient Rights Advisor
Office: (269) 387-7213
marti.haug@wmich.edu



Senior Day Services – Dawn Robarge
Coordinator
Office: (269) 387-7995
Cell: (269) 720-3855
dawn.robarge@wmich.edu



Community Connections – Sandra Wagner
Coordinator
Office: (269) 387-7403
sandra.wagner@wmich.edu



Case Management – Toby Ward
Coordinator
Cell: (269) 762-2984
toby.a.ward@wmich.edu



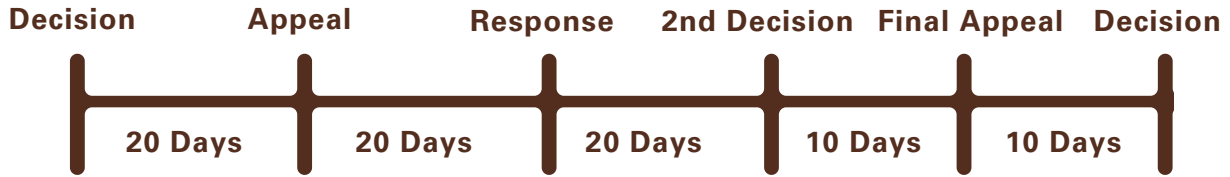
WESTERN MICHIGAN UNIVERSITY
College of Health and Human Services
Center for Disability Services
and Adult Wellness Programs



OTHER INFORMATION

Grievance and Appeals

Please contact a CDS staff member to report an issue, problem or concern.



Legal Rights

CDS follows the Michigan Mental Health Code.

Consent for Treatment

There are forms to sign that allow us to provide treatment. Individuals have the right to attend concurrent services.

Access or Referral to:

Legal entities for appropriate representation, self - help support services and advocacy support services.

Confidentiality and Privacy

Information about your services will be kept private unless you tell us we can share information - UNLESS - someone may be hurt if we do not disclose information.

Photos

CDS will not take your photo without proper consent.

Access to Records

You have the right to see your case record if you want to.

Consumer Health and Safety

CDS staff are trained to give medication and to properly respond to medical emergencies.

Incident and Accident Reporting

We will report anything that disrupts your treatment or care.

Daily Hours of Operation

Community Connections - Skill Building: 8:00 a.m. to 4:00 p.m., Monday through Friday

Senior Day Services: 8:00 a.m. to 5:00 p.m., Monday through Friday

Transportation

You will be taken to and from your CDS site via Metro County Connect, home coordinator, guardian or CDS transportation.



OTHER INFORMATION CONT.

Closure Policy

If WMU is closed, the Community Connections - Skill Building Program and Senior Day Services will be closed.

Holidays

You will stay home on the following holidays/observances.



MLK Day



Memorial Day



4th of July



Labor Day



Thanksgiving
and the day after



Christmas until
after the New Year

Fall Break Closure Day, Friday before
Spring Break Closure Day, Friday before
These dates will be announced.

Meals

You will need to bring your lunch everyday to the Community Connections - Skill Building Program. If you are attending Senior Day Services, please inquire about meal options.

Discrimination Policy

Every individual will be considered for service in accordance with Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments Act of 1972, Executive Order 11246 as amended, the Americans With Disabilities Act of 1990 and all other pertinent federal and state regulations.

Frequently Called Numbers

- Administrative Office 387-7213
- Case Management 762-2984
- Director – Andrea Perez 387-7027
- HIPAA Advisor
- Recipient Rights/Patient Rights Advisor – Marti Haug 387-7213
- Community Connections 387-7414
- Community Living Services Coordinator 387-7403
- WMU Senior Day Services 387-7994

